**8835 – ECONOMICS AND FINANCE / ECONOMIA e finanza**

To the CLEF Course Director:

Last and First Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

student number\_\_\_\_\_\_\_\_\_\_\_, email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@studio.unibo.it,

enrolled in the \_\_\_\_\_\_year at CLEF,

I hereby undertake to the Degree Programme Director my request to add the following teaching activity/activities to my individual study plan (if the case, after having obtained the Degree Programme Director approval by email):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course code** | **Course name** | **hours** | **SSD** | **CFU** |
|  |  |  |  |  |
|  |  |  |  |  |

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student’s signature\_\_\_\_\_\_\_\_\_\_\_

**Students can submit their study plan to the Servizio Studenti (URP) – p.zza Scaravilli 2 (ground floor), OR via email to** [**ems.bo.studenti@unibo.it**](mailto:ems.bo.studenti@unibo.it) **or via email to** [**didatticasociale.CLEF@unibo.it**](mailto:didatticasociale.epos@unibo.it) **exclusively during the study plan opening periods (see CLEF website)**

**Offline study plan requests need approval from the** **Degree Programme Director. Therefore, students who wish to select modules not included in the online study plan list are recommended to submit this form at their earliest convenience (ideally in the first week of study plan openings).**

For more info, please contact the Registrar’s Office [segecosta@unibo.it](mailto:segecosta@unibo.it) or the “Servizio Studenti” [ems.bo.studenti@unibo.it](mailto:ems.bo.studenti@unibo.it)

**Approval of the Programme Director**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Degree Programme Director’s Signature ­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**